



"Your Best And Safest Choice"
Quality You Can Trust Since 1886

July 17, 2010

XYZ Exteriors Inc
1234 First Street
Portland, OR 12345
Attn: John Doe

Dear John:

Congratulations!

This is to confirm that as of July 2010 you were officially a GAF Certified Installer. Becoming a Certified Installer is a special honor. You and your employees should be very proud. My guess is that property owners that choose your organization will realize that they made a great choice.

This is to confirm that XYZ Exteriors Inc is one of a small number of professional contractors in your metropolitan area that has earned this special factory certified status. I wanted to take a moment to congratulate you on being chosen for such a fine honor. This status is special... less than 6 of each 100 professional roofing contractors in the country meet the professional qualifications and commit to the superior standards required to become certified.

How will your customers benefit? The special GAF Weather Stopper® System Plus Ltd. Warranty can only be installed by a factory certified organization. This means your customers can receive much greater peace of mind, because these enhanced warranties more than double the coverage of traditional roofing warranties offered by competitors.

XYZ Exteriors Inc is especially qualified for installing a Weather Stopper® 3-Part Roof Protection System. By reputation, your company is among the very top for the entire United States in both quantity and quality of these installations.

Please don't hesitate to share this news with your customers and employees and give me a call if you have any questions.

Your Certified Installer Status expires on July 1, 2011.

Sincerely,

A handwritten signature in black ink that reads "Jim R. Slauson". The signature is written in a cursive style and is positioned above a white rectangular box.

Jim Slauson
Vice President
Certified Program and Services