

EverGuard® Roofing Systems Notice of Award

Form

Updated: 7/04



*Quality You Can Trust Since 1886...
From North America's Largest Roofing Manufacturer™*



NOTICE OF AWARD



10 Easy Steps to Register A Project

- Step 1** **Complete** all sections of Page 1 of the **Notice of Award**, including Roof Plan
- Step 2** **Submit** the completed NOA at least 10 days prior to starting of the job by
 - Phone
 - Mail
 - Fax
 - Electronically
- Step 3** **Send** in a roof drawing* (white page titled Roof Plan or Blue Prints)
 - Fax
 - Mail
 - Electronically**Indicate dimensions, all penetrations, drains, etc.*
- Step 4** **Mail** a minimum of \$1000.00 or 50% of the guarantee fee
- Step 5** **Wait** to receive written acceptance. A **Notice of Award** Confirmation will be faxed to you.
- Step 6** **Go** ahead and start the job and when you are done, confirm the completion date by
 - Phone
 - Mail
 - Fax
 - Electronically
- Step 7** **Mail** balance of the guarantee fee
- Step 8** **Schedule** by contacting EverGuard® at 1-800-766-3411, option 2, and attend inspection
- Step 9** **Complete** all punch list repairs within 30 days. Send in photographic documentation and signed punchlist when completed or schedule an inspection, if re-inspection is required on the punch list.
- Step 10** **Deliver** guarantee to property owner

How to contact us:

By Mail

Forms & General Correspondence:
EverGuard®
1361 Alps Road, Wayne, NJ 07470
Attn: Contractor Services Bldg. 11-2

Guarantee Fees:
EverGuard®
1361 Alps Road, Wayne, NJ 07470
Attn: Guarantee Cashier Bldg. 2

By Phone

1-800-766-3411, Option 2

Legal Stuff

Several state and local governments require that taxes be collected on the sale of guarantees. It is the policy of GAFMC that the **Roofing Contractor shall be responsible** for the collection and distribution of all appropriate sales taxes to the proper taxing authorities. By submitting the NOA, the roofing contractor specifically agrees to discharge this responsibility.

Projects for which unacceptable, inaccurate, or incomplete information is received, or which are not in accordance with **current GAFMC** specification guidelines may not be accepted unless all concerns are addressed and clarified prior to the start of the job.

Failure to supply all requested information may delay issuance of your guarantee.



NOTICE OF AWARD



GAF FILE NO. _____

Building Name: _____
 Address: _____
 City/State/Zip: _____
 Contact Name: _____
 Phone #: _____

Roofing Contractor: _____
 Address: _____
 City/State/Zip: _____
 Contact Name: _____
 Phone #: _____

Building Owner: _____
 Address: _____
 City/State/Zip: _____
 Contact Name: _____
 Phone #: _____

Project Specifier: _____
 Address: _____
 City/State/Zip: _____
 Contact Name: _____
 Phone #: _____

Type of Guarantee Requested: 25 year 20 year 15 year 10 year
 EVERGUARD DIAMOND PLEDGE™ (NDL) EVERGUARD SYSTEM PLEDGE™ EVERGUARD MATERIAL ONLY (A Limited Warranty)
 OTHER: _____

Building Information: Total Roof Area, Including Flashing (in squares): _____ Building Usage: _____
 Roof Slope: _____ Type of Roof Access: _____
 System Requirements (eg. FM/UL): _____

Project Type: New Construction Complete Tear Off Recover Existing Roof*
 Describe existing assembly including insulation: _____
 Test Cuts (attach report) Moisture Scan (attach report)
 *Recover systems require separations: Isocyanurate XPS EPS 6 oz Poly FB EverGuard MB

Deck Type(s): Steel, Gauge _____ Wood, Type/Thickness _____ Structural Concrete Structural LtWt Concrete
 Gypsum Concrete Cementitious Wood Fiber Cellular LtWt Concrete Aggregate (perlite/vermiculite) LtWt Concrete

System Type: **Specification Number:** _____
 MECHANICALLY ATTACHED (Reinforced membranes only)
 BATTEN IN SEAM (EPDM only): _____ Layout Design Number: _____
 MEMBRANE: FASTENERS Type: _____ Plate Diameter: _____ On Center Spacing: 6" 12" 18" Other
 BALLASTED: PAVERS Type: _____ Mfr: _____ BALLAST: ASTM D-448 #2 #4 Crushed Stone (Poly Required)
 FULLY ADHERED Adhesive Water Base Adhesive Solvent Base Asphalt Type: _____ Mfr: _____
 TRIPOSITE Adhesive Water Base Adhesive Solvent Base Asphalt Type: _____ Mfr: _____
 Vapor/Air Barrier PVC/PE Air/Vapor Barrier BUR Air/Vapor Barrier

Insulation:
 Base Layer Type: _____ Manufacturer: _____ Thickness: _____
 Loose Laid Attached to Deck Attached to Base Sheet
 Middle Layer Type: _____ Manufacturer: _____ Thickness: _____ Taper Max Thickness: _____
 Overlay Board Type: _____ Manufacturer: _____ Thickness: _____

Roof Assembly:
 EVERGUARD Membrane Type: TPO FB TPO Ultra 45 60 80
 PVC PVC FB 50 60 80
 EPDM EPDM FR EPDM Reinforced 45 60
 FREEDOM™ Membrane Type: TPO SA TPO HW
 Deck Overlay: Gypsum: Fire Barrier Fire Sheet 10 Fire Sheet 50 3 oz Poly 6 oz Poly

Contractor's Certification: This project will be completed in accordance with GAFMC's application and specification requirements as set forth in the most recent EverGuard Technical Manual. GAFMC is relying on the above information in issuing a guarantee. Please sign to verify that it is correct.

Contractor Signature: _____ Project Start Date: _____
 Project: Accepted Accepted As Noted Rejected/Resubmit Estimated Completion Date: _____
 GAF Materials Corporation Authorized Signature: _____ Date: _____
 Notes: _____



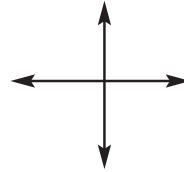
ROOF PLAN



Building Name: _____

Roofing Contractor: _____

Show appropriate building dimensions. Indicate street intersections or adjoining buildings as required to locate job. Show perimeter, penetration and flashing conditions. ID numbers are listed below-example: 1=parapet wall



*Indicate
Direction
Here-N,S,E or W*

USE RED PENCIL TO INDICATE FLASHING

- | | | | | |
|-----------------|--------------|----------------------|-----------------|---------------|
| 1. Parapet Wall | 6. Monitor | 11. Ventilator | 16. Roof Hatch | 21. Tie-in |
| 2. Vent Pipe | 7. Tank | 12. Courtyard | 17. Drain | 22. Walkway |
| 3. Sign Support | 8. Fire Wall | 13. Expansion Joint | 18. AC Unit | 23. Gutter |
| 4. Scupper | 9. Penthouse | 14. Gravel/Drip Edge | 19. Ladder | 24. Heatstack |
| 5. Skylight | 10. Chimney | 15. Sealant Pan | 20. Access Door | 25. _____ |